CEN/ISSS WS/BIIGL13

# Code Lists

# GUIDELINE

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# TABLE OF CONTENTS

## Introduction

The CEN/ISSS Workshop on business interoperability interfaces for public procurement in Europe (CEN/ISSS WS/BII) is established in order to

– Identify and document the required business interoperability interfaces related to pan-European electronic transactions in public procurement expressed as a set of technical specifications, developed by taking due account of current and emerging UN/CEFACT standards in order to ensure global interoperability;

– Co-ordinate and provide support to pilot projects implementing the technical specifications in order to remove technical barriers preventing interoperability.

To facilitate implementation of electronic commerce in a standardized way, thereby enabling the development of standardized software solutions as well as efficient connections between business partners without case by case specification of the data interchange, the workshop agreed to document the required business interoperability interfaces as profile descriptions. The end goal is to reduce the cost of implementing electronic commerce to a level that is economical for small and medium size companies and institutions.

The main focus of the profile description and the associated transaction data models is to address generally expressed business requirements applicable throughout the European market. Although the profile description and associated transaction data model are designed to meet generally expressed requirements, it is still the responsibility of the users to ensure that the actual business transactions exchanges meets all the legal, fiscal and commercial requirements relevant to their business.

This guideline is one of a series of documents providing detailed guidance on the purpose and use of some key elements of the transaction data models developed by CEN/ISSS WS/BII.

All cardinalities shown in this document represent elements and associations at from the full data models; see 'Profile Architecture' for further information.

## 1.1     Purpose

The purpose of this guideline is to explain the content of the CEN/ISSS CEN/BII Code Lists spreadsheet.

# 2 Code Lists Spreadsheet

The Code Lists spreadsheet contains information about each Code List supported by the CEN/ISSS BII/WS. This spreadsheet is structured as follows:

- One worksheet named 'Index', this worksheet provides the catalogue of Code Lists available in the Code Lists spreadsheet.

- Several other worksheets named according to a specific Code List (e.g. AddressFormatCode). A worksheet is provided for each Code List listed in the index worksheet.

## 2.1 Code List Worksheet

As explained above, a worksheet is available for each Code List supported by the CEN/ISSS CEN/BII. An example of a Code List worksheet is provided in Figure 1. Each one of these worksheets is structured in two parts:

- At the top of each worksheet, information is provided on the Code List itself. This currently covers the following attributes:

  o The name of the Code List, see ShortName.

  o The version of the Code List, see Version.

  o The agency responsible for the Code List, see Agency.

  o The location where the list can be retrieved in the GC format, see LocationURI.

  o The language of the values of the Code List, see Locale.

- The content of the Code List (i.e. the Codes and its Values) can be found in a tabular form below the Code List metadata.

| ShortName | Version | Agency | LocationUri | Locale |
|---|---|---|---|---|
| AddressFormatCode | D08B | UN/ECE 3477 | http://docs.oasis-open.org/ubl/os-ubl-2.0/cl/gc/default/AddressFormatCode-2.0.gc | en |
| | | | | |
| **Code** | **Value** | | | |
| 1 | Street name followed by number | | | |
| 2 | Number, road type, road name in this sequence | | | |
| 3 | Road type, road name, number in this sequence | | | |
| 4 | Post office box. | | | |
| 5 | Unstructured address | | | |
| 6 | Street name followed by number, building, suite | | | |
| 7 | Rural route number | | | |
| 8 | Post office drawer number | | | |
| 9 | Building name followed by suite | | | |

**Figure 1 Example of a Code List Spreadsheet**